



राष्ट्रीय डिज़ाइन संस्थान हरियाणा National Institute of Design Haryana

राष्ट्रीय महत्व का संस्थान
भारत सरकार के वाणिज्य एवं उद्योग मंत्रालय के
डी पी आई आई टी अधीन एक सांविधिक संस्था
Institute of National Importance
Statutory Institute under the DPIIT
Ministry of Commerce and Industry, Government of India

Ref. Advt. No.: NIDH/GA/18/05/24-25/7448

Dated 27.10.2025

RECRUITMENT OF FACULTY

I. About NID Haryana:

The National Institute of Design Haryana is an Institution of National Importance set up by the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, under National Institutes of Design Act, 2014. The mandate of the Institute is to conduct design education, training, research and consultancy services. The Institute is located at Kurukshetra in Haryana and is presently offering four-year full time B. Des (Bachelor of Design) programs in three disciplines, namely, Industrial Design, Communication Design and Textiles & Apparel Design since academic year 2016-17 from its campus located at Umri, NH-44, Kurukshetra.

II. Academic Programs:

The Institute has mandate to offer Bachelor's/ Master's/ Doctoral programmes under the following Faculty Streams, namely: -

- 1. Faculty of Industrial Design** leading to specialization such as Product Design, Furniture and Interior Design, Ceramic and Glass Design, Toy and Game Design, Transportation and Automobile Design and Universal Design and other related specializations;
- 2. Faculty of Communication Design** leading to specialization such as Graphic Design, Animation Film Design, Film and Video Communication Design, Photography and Exhibition Design and other related specialization;
- 3. Faculty of Textile, Apparel, Lifestyle and Accessory Design** leading to specialization such as Textile, Apparel design and Lifestyle Accessory Design and other related specializations;
- 4. Faculty of Inter-Disciplinary Design Studies** leading to specialization such as Strategic Design Management and Design for Retail Experience and other related specializations.

The Undergraduate students are initially offered a one-year common Foundation Design Studies which includes History of Design, Design Fundamentals, Design Process, Geometrical Construction, Analytical Drawing, Drawing & Sketching, Illustration, Color, Form & Composition, Cultural Anthropology, Semiotics and related areas of Design.

III. Vacancies and Eligibility Criteria:

The Institute is presently looking for Academicians/Designers/Skilled Professionals for appointment as Faculty and Staff in various posts as mentioned below in Communication Design, Industrial Design, Textile & Apparel Design Streams **on Deputation/Direct Recruitment Basis** to take lead in delivery of education, academics and administration for maintaining excellence in standards of education and to discharge such functions, tasks and responsibilities for promoting the activity, as may be entrusted to them by the Competent Authority. Individuals having educational qualification and expertise in multiple subject areas in academics and industry shall be preferred.

SL NO	Post, Pay Level and Approximate initial monthly Salary	Mode of Recruitment	Faculty Stream and specialization	Vacancy and Reservation in case of Direct Recruitment	Essential Eligibility Criteria	Desired competencies, skills and experience

01	Senior Designer, Pay Level-12 Approximate monthly salary- Rs 1,52,700/-	Deputation/ Direct Recruitment	1. Communication Design (Graphic Design/ Animation Film Design/ Film and Video Design) 2. Industrial Design 3. Textile & Apparel Design (Textile Design)	Vacancy-03 Reservation Category- Unreserved-03 (One Faculty in each Stream)	For Direct Recruitment; 1. Educational: Post Graduate Degree or Post Graduate Diploma in Design from a recognized University/ reputed Institution. 2. Experience: Minimum 10 years in relevant field of Design 3. Age: Should not be more than 50 years as on the last date for receipt of application i.e on 24.11.2025. However, the Governing Council may relax the age limit on the specific recommendation of the Director. For Deputation; a) Holding Analogous Posts on a regular	Doctorate in Design Desirable expertise in the (one or more) areas such as; Communication Design: a. UI/ UX and data visualisation b. Animation, Motion graphics, Gaming c. Storytelling through films and animation d. Generative technology in design including AR/VR/ MR, ML, AI, IoT e. Exhibition, Space and Experience Design Industrial Design: a. Generative technology in design including AR/VR/ MR, ML, AI, IoT b. Functional/ mechanical/ technology-driven product design in healthcare, automotive, and other sectors
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					basis in the parent cadre or department. b) with at least 5 years in the grade pay of Rs.6600/- c) With Design background working as Assistant Professor/ equivalent preferably in design/ fashion technology or similar institutions.	c. CMF, lifestyle products and accessories design Textile and Apparel Design: a. Design developments in Weaving, Printing and Dyeing and/or b. Smart textiles and new age material development c. Social development, and material culture studies in craft sector Desirable experience of spearheading or working in (one or more below stated areas); a. Setting up labs, innovation hubs and incubators. b. Leading academic initiatives and managing teams c. Collaboration and partnership with industry/ organisation for projects and consultancy d. Research, publication, patent and other IP related
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						portfolio development e. National and International recognition (Awards/ Residencies/ Exhibitions etc)
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02	Associate Senior Designer, Pay Level-11 Approximate monthly salary- Rs 1,31,976/	Deputation/ Direct Recruitment	1. Communication Design (Graphic Design/ Animation Film Design/ Film and Video Design) 2. Industrial Design (Product Design/ New Media Design/ 3. Textile & Apparel Design (Textile Design/ Fashion or Apparel Design/ Apparel and Textile Design)	Vacancy-06 Reservation Category- Unreserved- 03, OBC-NCL- 02, SC- 01 (Two Faculty in each Stream)	For Direct Recruitment; 1. Educational: Post Graduate Degree or Post Graduate Diploma in Design from a recognized University/ reputed Institution. 2. Experience: Minimum 7 years in relevant field of Design 3. Age: Should not be more than 50 years. For Deputation; a) Holding Analogous Posts on a regular basis in the parent cadre or department. b) with at least 5 years in the grade pay of	Doctorate in Design Desirable expertise in the (one or more) areas such as; Communication Design: a. UI/ UX and data visualisation b. Animation, Motion graphics, Gaming c. Storytelling through films and animation d. Generative technology in design including AR/VR/ MR, ML, AI, IoT e. Exhibition, Space and Industrial Design: a. Generative technology in design including AR/VR/ MR, ML, AI, IoT b. Functional/ mechanical/ technology-driven product design in healthcare, automotive, and other sectors
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					Rs.5400/- c) With Design background working as Assistant Professor/ equivalent, preferably in design/ fashion technology or similar institutions.	c. Lifestyle products, accessories design and CMF Textile and Apparel Design: a. Design developments in the field of Weaving, Printing and Dyeing and/or New material development and smart textiles and/or b. Draping, Fashion illustration, wearable technologies and use of 3D software in apparel design. c. Social development, and material culture studies in textiles craft sector Desirable experience of spearheading or working in (one or more below stated areas); a. Setting up labs, innovation hubs and incubators.
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						b. Leading academic initiatives and managing teams c. Collaboration and partnership with industry/organisation for projects and consultancy d. Research, publication, patent and other IP related portfolio development e. National and International recognition (Awards/Residencies/Exhibitions etc)
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03	Designer (Faculty), Pay Level-10 Approximate monthly salary- Rs 1,10,319/-	Deputation/ Direct Recruitment	1. Communication Design (Graphic Design/ Animation Film Design/ Film and Video Design) 2. Industrial Design 3. Textile & Apparel Design Industrial Design Textile and Apparel Design (Apparel/ Fashion Design)	Vacancy-09 Reservation category- Unreserved-04 OBC-NCL-03 GEN-EWS-01 ST-01 (4 each in Communication Design and Industrial Design and 1 vacancy in Textile & Apparel Design (Fashion Design))	For Direct Recruitment; 1. Educational: Degree/ Diploma in Design from a recognized University/ reputed Institution. 2. Experience: Minimum 5 years in the relevant field of Design. 3. Age: Should not be more than 45 years. For Deputation; a) Holding Analogous Posts on a regular basis in the parent cadre or department. b) with at least 5 years as Faculty/ Teaching Associate c) With Design background working as Technical Instructor/	Post Graduate Degree or Post Graduate Diploma in Design Industry/ research/ academic experience that supports alignment with the core programme delivery. Desirable expertise in the (one or more) areas such as; Communication Design: - UI/ UX and data visualisation - Animation, Motion graphics, Gaming - Storytelling through films and animation - Generative technology in design including AR/VR/ MR, ML, AI, IoT - Exhibition, Space and Industrial Design: - Proficiency in CAD, 3D modeling & prototyping
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					Faculty Associate/ Design Associate/ preferably in design/ fashion technology or similar institutions.	b. Proficiency in workshop skills and material handling c. Generative technologies such as AR/VR, ML, AI, and IoT and/or d. Functional/ mechanical/ technology-driven product design in healthcare, automotive, and other sectors and/ or e. CMF, Lifestyle products and accessories design Textile and Apparel Design: a. Draping, Fashion illustration, wearable technologies and use of 3D software in apparel design.
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04	Senior Design Instructor, Pay Level-10 Approximate monthly salary- Rs 1,10,319/-	Deputation/ Direct Recruitment	Communication Design (Graphic Design/ Animation Film Design/ Film and Video Design)	Vacancy-01 Unreserved-01	For Direct Recruitment 1. Educational: Degree/ Diploma in Design from a recognized University/ reputed Institution. 2. Experience: Minimum 5 years in relevant field of Design. 3. Age: Should not be more than 45 years. For Deputation; a) Holding Analogous Posts on a regular basis in the parent cadre or department. b) with at least 5 years in the grade pay of Rs.4800/-. c) With Design background working as Technical Instructor/	Post Graduate Degree/Diploma in Design Desirable expertise in the (one or more) areas such as; a. Graphic design/ interaction design/ media production/ photography b. Skill of managing studio tools, machines & advanced media equipment and c. CAD/visualization & Proficiency in design software (Adobe Creative Suite, CAD for visualization, motion graphics tools) and/or d. Exposure to AR/VR, ML, AI, IoT, Creative Coding, Generative Design
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					Design Associate/ Sr Design Assistant, preferably in design/ fashion technology or similar institutions.	
05	Senior Technical Instructor, Pay Level-10 Approximate monthly salary- Rs 1,10,319/-	Deputation/ Direct Recruitment	1. Textile & Apparel Design	Vacancy-01 Unreserved-01 (Textile & Apparel Design)	For Direct Recruitment; 1. Educational: Degree/ Diploma in Engineering/ Technology Design from the recognized University/ reputed Institution. 2. Experience: Minimum 5 years in relevant field of Technology/ Engineering.\ 3. Age: Should not be more than 45 years. For Deputation; a) Holding Analogous Posts on a regular basis in the parent cadre or	Post Graduate Degree/ Diploma in Design Desirable expertise in the areas such as; a. Experience in textile developments through weaving and hands-on exposure to weaving or b. Experience in textile developments through Dyeing and Printing and ability to manage tools & machines related to Dyeing and Printing with understanding of repeat setting and c. Exposure to illustrator, nedgraphics and other related software and/or

					department. b) with at least 5 years in the grade pay of Rs.4800/-. c) With Design background working as Technical Instructor/ Sr. Technical/ Design Assistant/ equivalent, preferably in design/fashion technology or similar institutions.	d. new material development, smart textiles and e-textiles.
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IV. Roles and Responsibilities

(a) Faculty Positions: Faculty appointed at all positions shall be a full-time employee of the Institute and shall be required to dedicate their entire professional time and efforts to institutional responsibilities. The Roles and Responsibilities, but not be limited to, the following:

➤ **Teaching and Academic Contribution**

- Engaging in full-time teaching responsibilities.
- Designing, developing, and updating course materials, curriculum content, and pedagogical processes.
- Organizing and managing academic resources, workshops, studios, and learning environments.
- Participating in evaluation processes, student assessments, juries, and academic reviews.

➤ **Student Mentorship and Research Guidance**

- Guiding and mentoring students in academic and design research projects.
- Supporting student initiatives through faculty supervision and active involvement in project development.

➤ **Research and Scholarly Activities**

- Contributing to institutional research, publications, consultancy assignments, and design promotion activities.
- Initiating and participating in interdisciplinary, practice-based, and applied research relevant to the Institute's academic objectives.
- **Collaborations and Outreach**
 - Establishing and nurturing academic and industry linkages at national and international levels. Initiating and coordinating collaborative academic programmes, joint courses, or research with other reputed institutions and industries.
- **Facilitating communication, outreach, and industry consultancy projects.**
- **Institutional Development and Governance**
 - Maintaining high standards of academic excellence, professional ethics, and student discipline.
 - Undertaking academic administrative responsibilities as assigned under the Institute's Statutes and Ordinances.
 - Performing any other academic or institutional duties as may be assigned from time to time by the competent authority.
 - The above responsibilities are to be discharged in accordance with the provisions of the **NID Act, Statutes, Ordinances**, and other rules/regulations as applicable to NID Haryana.

V. Terms and conditions of appointment

(a) Terms and conditions for Direct Recruitment:

Nature and Period of Appointment	The selected candidates appointed on a direct recruitment basis shall initially be on probation for a period of two years. Upon successful completion of the probation period and subject to satisfactory performance, the faculty/staff may be confirmed in service, and shall hold office until the age of superannuation (60 years) or until otherwise terminated on medical or disciplinary grounds, as per rules.
Notice Period	The appointment may be terminated by either side by giving 30 days' notice, which shall be applicable only prior to the end of an academic semester, or by payment of salary in lieu thereof. In case of disciplinary issues, violation of conduct rules, or breach of terms, the Institute reserves the right to suspend or terminate services following due procedure.
Pay and Allowances and other benefits	The appointed faculty/staff shall be entitled to salary and other benefits as per the Seventh CPC in the applicable Pay Levels. The pay and allowances includes; a. Basic Pay, Dearness Allowance (revised every six months), House Rent Allowance @ 10 % of basic pay, Transport Allowance, Children Education Allowance, Telephone reimbursement, Medical Reimbursement etc. as per applicable rates adopted by the

	Institute, b. Annual Increment in the Pay Matrix as per applicable norms, c. Leave Entitlements: i) Privilege Leave: 30 days per annum. ii) Casual Leave 8 days per annum iii) Maternity/Paternity Leave and other leaves shall be as per applicable rules and adopted by the Institute. iv) Leave encashment and carry-forward shall be admissible as per applicable rules adopted by the Institute. d. National Pension Scheme (NPS) with employee and employer contributions as per applicable norms and adopted by the Institute. e. Leave Travel Concession and other admissible benefits as per rules adopted by the Institute and applicable to the post.
Any other statutory obligation	Any other statutory obligation as an employer may be dealt as per applicable rules adopted by the Institute.

(b) Terms and conditions of appointment on deputation basis shall be as per DOPT guidelines amended from time to time.

IV. Application Fee:

Candidates shall be required to make payment of non-refundable application fee of Rs. 1,000/-- in the form of Demand Draft from any scheduled bank in favor of "National Institute of Design Haryana" payable at Kurukshetra for each post applied. **SC, ST, PwD, Ex.-Servicemen and Women** candidates are exempted from payment of application fees. SC, ST, PwD and Ex.-Servicemen candidates are required to attach valid certificates issued by competent authority to claim fee exemption, otherwise their application will be rejected.

V. General Instructions:

- Educational Qualification Requirements:** All degrees/diplomas must have been awarded by recognized universities/institutions. Only degree certificates or provisional certificates accompanied by mark sheets will be considered valid. A mark sheet alone shall not be considered proof of award of degree unless it explicitly mentions eligibility for award of degree. Post Graduate Degree/Post Graduate Diploma or Degree/Diploma in relevant field of Design means Master of Design/Bachelor of Design or equivalent or a Post Graduate Degree/Graduate Degree of any other denomination in the relevant field of Design of a recognized University/Institute where "design" means a rational, logical and sequential innovative process for the purpose of transferring culture to viable products and services and for providing a competitive edge to products and services, and includes industrial design, communication design, textile and apparel design, lifestyle design, experiential design, exhibition design, craft and traditional sector design etc...

2. **Experience Requirements:** Relevant experience must be from a recognized academic institution or relevant industry. Experience certificates must specify Designation, Period of employment (with dates), Nature of duties performed, Monthly salary and Nature of employment (Regular/Contractual). Experience gained during full-time education (including Ph.D.) will not be counted. Experience gained as an intern will not be considered while calculating the required experience for shortlisting. Candidates having freelance experience shall submit all relevant documentary proof for the same indicating nature, value and period of such works and experience. Applicants must provide experience certificate(s) from their employer(s), clearly indicating the above details and the nature of duties performed.
3. **Deputation related information/requirements;**
- Application for appointment on Deputation would be considered only from regular (permanent) employees of government organisations if the application is forwarded through proper channels and have submitted No Objection Certificate and Vigilance Clearance Certificate from the employer.
 - Maximum age would be 56 years in case of deputation.
 - Reservation and age relaxation are not applicable for appointment on deputation.
 - The terms and conditions of Deputation including the pay and allowances and other benefits shall be governed by the provisions laid down in the Department of Personnel and Training Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17th June 2010 and other orders/guidelines issued in this regard from time to time.
 - The candidates selected for Deputation shall be appointed initially for a period of 03 (Three) years, extendable for further 02 (two) years on yearly basis based on the annual performance review and requirement of the Institute. The lending Department may relieve an Officer for a period not less than three (03) years in any case.
4. **Age relaxation for direct recruitment** in case of SC/ST/OBC/PwD candidates shall be applicable as per Government of India norms for the posts. No relaxation will be applicable to unreserved (UR) vacancies. Reservation for PwD is horizontal reservation therefore candidates selected will be placed in the appropriate category viz. SC/ST/OBC/General candidates depending upon the category to which they belong in the roster meant for reservation of SCs/STs/OBCs.

Sl. No	Category	Age Relaxation permissible
1.	SC/ST	5 years
2.	OBC (NCL)	3 years
3.	PwD (UR)	10 years
4.	PwD + OBC (NCL)	13 years
5.	PwD + SC/ST	15 ears

Only date of birth indicated in SSC/Secondary School Leaving Certificate/Birth Certificate will be accepted. No subsequent request for change shall be entertained under any circumstances. Persons with Disabilities (PwD): Candidates with benchmark disabilities are encouraged to apply, even where posts are not specifically reserved for them. Such candidates must produce a valid disability certificate issued by a competent authority as per the provisions of the PwD Act, 1995 or the Rights of Persons with Disabilities Act, 2016. The certificate must indicate a minimum of 40% disability and clearly mention the type and extent of disability.

5. **Right to Cancel/Vary Posts:** NID Haryana reserves the right to fill or not to fill any or all advertised positions and/or to cancel the advertisement partially or wholly, without assigning any reason. The decision of the Institute in this regard shall be final and binding.
6. **Retention of Applications:** The Institute will retain data of applications received from non-shortlisted candidates for a period of six months after the completion of the recruitment process, i.e., issuance of appointment offers letters.
7. **Responsibility for Eligibility:** Candidates must ensure that they meet the eligibility conditions before applying. They will be allowed to participate in the selection process based on the information provided in their application. If at any stage it is found that the information provided is false or the candidate does not meet the eligibility criteria, their candidature will be cancelled. Issuance of call letter for the selection process shall not be construed as a guarantee of appointment.
8. **Determination of eligibility:** The crucial date for determining the eligibility of candidates in every respect, i.e qualification, experience and age limit etc. shall be considered as **24.11.2025**.
9. **Incomplete/Incorrect Applications:** Applications that are incomplete, incorrectly filled, not in the prescribed format, or without the required supporting documents shall be summarily rejected. No correspondence will be entertained in this regard.
10. **Supporting Documents:** Candidates must enclose self-attested copies of certificates supporting educational qualifications, experience (clearly stating pay scale, basic pay, allowances, and duration with relevant pay level), recent photograph, and Curriculum Vitae (CV) along with the application.
11. **Variation in Number of Posts and Validity of Panel:** The number of posts advertised is subject to change and may be increased or decreased at the discretion of the Institute, without assigning any reason. The Institute reserves the right to prepare a panel of suitable candidates, in order of merit, from among those selected. The validity of such a panel shall be for a period of one year from the date of its approval, or as may be extended by the competent authority. The Institute further reserves the right to issue offers of appointment to candidates empanelled against future or anticipated vacancies, as per its discretion and organizational requirements, during the validity of the panel. No right to appointment shall accrue solely by reason of inclusion in the panel.

12. **Extension/Postponement/Cancellation:** NID Haryana reserves the right to extend the closing date for submission of applications and to postpone/cancel the recruitment process at any stage without assigning any reason.
13. **Non-Filling of Posts:** The Institute reserves the right not to fill any advertised post if suitable candidates are not found or due to administrative exigencies.
14. **Shortlisting Criteria:** Mere fulfillment of the prescribed eligibility conditions shall not entitle a candidate to be called for the selection process. The Institute reserves the right to apply higher benchmarks and/or additional shortlisting criteria, as deemed appropriate, to limit the number of candidates to be called for the written test, interview, or any other stage of the selection process.
15. **Rejection of Candidature:** NID Haryana reserves the right to accept or reject the candidature of any applicant at any stage of the recruitment/section process. The Institute also reserves the right to cancel, modify, or alter the recruitment/selection process without further notice.
16. **Corrections of Errors:** In the event that any error, misrepresentation, or discrepancy is detected at any stage of the selection process—including after the issuance of the offer of appointment—the Institute reserves the right to withdraw, cancel, terminate, or modify the offer or appointment, without assigning any reason and without any liability. No further correspondence or claims in this regard shall be entertained.
17. **No TA/DA:** No travel, boarding, or lodging arrangements will be made by the Institute. Candidates must make their own arrangements to attend the written test/interview.
18. **False Declaration or Suppression of Information:** If, at any stage of recruitment or after appointment, it is found that the information furnished by the candidate is false or that there has been suppression of any material fact, the appointment shall be cancelled or terminated, and the candidate shall be liable for disciplinary or legal action as deemed fit by the appointing authority.
19. **Medical Fitness:** Candidates must be in sound health and should be prepared to undergo a medical examination as required by the Institute, as per Government of India rules, prior to joining service.
20. **Verification and Legal Action:** All appointments are subject to verification of credentials including academic qualifications, experience, conduct, medical fitness, and police verification. Any discrepancy or falsification discovered during service may lead to termination and legal action as per Government of India rules.
21. **Binding Decision:** Decisions of NID Haryana regarding conduct of examination, interview, document verification, and final selection shall be final and binding on all candidates. No representation shall be entertained.
22. **Photograph Specifications:** A recent (not older than three months) color passport-size photograph with a clear front view of the face, without cap, scarf, or sunglasses, must be affixed on the application. An identical extra photograph must be kept ready for document verification or other formalities.

23. **Provisional Nature of Appointment:** Offers of appointment will be provisional and subject to verification of character, antecedents, original documents, and other credentials. If any falsification or suppression of material facts is discovered at any stage, the candidature shall be cancelled or service terminated with immediate effect. Legal action may also be initiated.
24. **Jurisdiction for Legal Disputes:** All legal disputes shall be subject to the jurisdiction of courts located at Kurukshetra, Haryana.

VI. Selection Process:

1. **Mode of Selection:** The selection process may consist of a Written Test, a Personal Interview, or a combination of both, or any other mode as deemed appropriate by the Institute. The applicants for faculty positions may have to present portfolios.
2. **Venue and Schedule of Interview:** The Personal Interview shall be conducted at NID Haryana, or any other venue as decided by the Institute. The date and venue will be communicated in due course. Requests for change in venue or date shall not be entertained under any circumstances.
3. **Disqualification for Canvassing:** Any form of canvassing or attempt to influence the selection process will result in immediate disqualification of the candidature.
4. **Shortlisted Candidates:** The list of shortlisted candidates eligible to participate in the selection process will be published on the official website of NID Haryana. Additionally, shortlisted candidates may be informed through email. No individual communication via post will be sent.
5. **Document verification at the time of selection process:** Candidates must bring the following original documents along with one set of self-attested photocopies at the time of the selection process. Failure to produce any of these documents will result in rejection of candidature and disqualification from further stages:

(a) Proof of Date of Birth:

- Matriculation / 10th Standard or equivalent certificate OR
- Mark sheet of Matriculation / 10th Standard issued by the Central / State Education Board indicating date of birth.
- In cases where the date of birth is not mentioned in the above, the School Leaving Certificate showing date of birth shall be accepted.

(b) Higher Secondary (Class XII) Certificate and Mark Sheet.

(c) Educational Qualification Certificates:

- Degree and Post-Graduation Certificates along with mark sheets for all academic years claimed in support of qualifications.

(d) Experience Certificate(s):

- From current and/or previous employers as per the conditions outlined in the General Instructions, clearly specifying designation, duration, nature of employment, and pay details.
- Proof of freelance employment/works successfully executed.

- (e) *Latest Monthly Pay Slip*, Attested by the employer.
- (f) *Proof of Identity and Address*:
- (g) A copy of Adhar Card or any other valid government-issued photo and address identity proof.
- If, at any stage of the selection process or even after appointment, a candidate is found to be ineligible or has furnished incorrect/misleading information or suppressed material facts, their candidature/appointment shall be cancelled or terminated forthwith, without any further notice. The decision of the Institute in this regard shall be final, binding, and not subject to challenge or further correspondence.

VII. How to apply:

1. Application Format and Mode of Submission: Candidates must fill the application strictly in the prescribed format. Prospective candidates are advised to read the instructions carefully before filling up the application form. The application must be completed accurately and concisely in all respects. Incomplete or improperly filled applications are liable to be summarily rejected. Candidates may attach additional sheets, if necessary, ensuring that such enclosures are properly referenced and relevant to the application. The completed application form must be accompanied by (1) Self-attested copies of all educational qualification certificates, (2) Experience certificates, (3) Salary certificate, (4) One recent passport-size photograph (to be pasted in the designated space), (5) Signature of the applicant. The completed and signed application, along with the required enclosures, must be sent in a sealed envelope by **Registered post/Speed post only** to the following address:

Chief Administrative Officer

National Institute of Design Haryana

N.H.-44, Village UMRI,

District: Kurukshetra – 136131, Haryana

Note: Applications sent by hand or courier or via any mode other than post will not be accepted.

2. **Last Date for Receipt of Applications:**

The last date for receipt of applications is **24.11.2025**

Note: The Institute shall not be responsible for any delay or loss in transit through postal channels.

3. **Superscription on the Envelope:**

The envelope containing the application must be super-scribed on the top-right corner with words “**Application for post of Faculty on Deputation/Direct Recruitment**” (**Strike out whichever is not applicable**)

4. **Submission of No Objection Certificate and Vigilance Clearance:**

- Candidates currently serving in the Central/State Government Departments, Public Sector Undertakings (PSUs), Semi-Government Organizations, Autonomous Bodies, Universities, or Educational/Research Institutions applying for Direct Recruitment must comply with the following instructions.
- Such candidates should apply through proper channels along with No Objection Certificate and Vigilance Clearance Certificate, or alternatively, they may submit an advance copy of their application within the prescribed last date.
- In case an advance copy is submitted, the No Objection Certificate (NOC) and Vigilance Clearance Certificate from the employer must be produced before or at the time of the selection process.
- Failure to submit the NOC and Vigilance Clearance may result in disqualification from further consideration.

5. Institute Website and Updates:

Candidates are advised to regularly visit the official website of NID Haryana <http://www.nidh.ac.in> for updates, addenda, or corrigenda. *No separate intimation shall be sent by post.* The list of candidates shortlisted for each stage of the selection/recruitment process will be displayed only on the Institute's website.

6. Mode of Communication:

All communications related to the recruitment process will be made only through e-mail.

- Candidates are advised to regularly check their registered e-mail inbox, including the Spam/Junk folder.
- The name of the shortlisted candidates for interview will be displayed on the Institute's website, and/or intimation will be sent to their registered e-mail ID only. *No separate communication will be sent by post.*

7. Email ID Whitelisting: Candidates are advised to:

- Provide a valid and functional e-mail ID in the application form.
- Whitelist the Institute's e-mail ID – [recruitment@nidh.ac.in] – to prevent emails from being marked as spam.
The Institute shall not be held responsible for non-receipt of emails due to technical issues beyond its control.

Chief Administrative Officer