



राष्ट्रीय डिज़ाइन संस्थान हरियाणा National Institute of Design Haryana

TENDER DOCUMENT

TENDER FOR THE PURCHASE OF **Desktop Computer Systems**

Tender No. NIDH/IT/TENDER/05/2019-20

List of Annexures

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National Institute of Design Haryana (Kurukshetra)
(An Autonomous institute under DPIIT, Ministry of Commerce & Industry, Govt. of India)

Tender No. NIDH/IT/TENDER/05/2019-20

Dated: 29.01.2020

TENDER FOR THE SUPPLY, INSTALLATION & COMMISSIONING OF DESKTOP COMPUTER SYSTEMS
LAST DATE FOR SUBMISSION: 13.02.2020 (within 03:00 PM)
**To be submitted to: Deputy Registrar, National Institute of Design Haryana,
Kurukshetra**

1.	Name of the Firm/Agency:	
2.	Address of the Firm/Agency:	
	Tel:	
	Email:	

Tender

SN	Item/Specifications (as per attached Document)	Make & Model	TO BE FILLED BY THE FIRM/AGENCY (INDICATE BRAND / MODEL QUOTED FOR, UNLESS SPECIFIED)		
			Quantity	UNIT RATE In (Rs)	TOTAL RATE WITH ALL TAXES & CHARGES (In Rs.)
1	Desktop Computer Systems with 22 Inch Full HD IPS Display/Monitor		23		
2	Desktop Computer Systems without Display/Monitor		10		

Detailed Specifications of above items as per Annexure - I

TERMS & CONDITIONS:

1. Tenders must be submitted by bearer or sent by post so as to reach the office latest by 03:00 PM **on 13.02.2020** in a sealed envelope addressed to the Deputy Registrar, NATIONAL INSTITUTE OF DESIGN HARYANA, Transit campus at Govt. Polytechnic Building, Village Umri, Kurukshetra 136131 duly accompanied by following.
 - a) Forwarding letter on the Official letterhead of the firm/agency/company. **(Attached as Annexure II)**
 - b) Supporting technical documentation [Product brochures, leaflets, manuals etc. of the brand items for which rates are quoted.
2. Tender will have to be submitted only on the numbered "Tender Paper" issued by NID Haryana. Each page of the "Tender Paper" including annexures should be signed by the authorized signatory of the firm with company seal.
3. Bidder should be either an Original Equipment Manufacturer (OEM) or should be authorized distributor/ authorized dealer/ authorized sales & service agent of the Original manufacturer. OEM should provide Ink Sign BID Specific Authorization Letter. **(Attached as Annexure IV)**
4. **Authenticity :-OEM certification for preloaded windows licenses. This needs to be signed by OEM director level or above (Director name to be mentioned in the certificate/ declaration letter).**
5. Bidder Annual Turnover should be minimum Rs. 02 Crores (INR) from last 3 consecutive years. Audited/Authenticated copy of balance sheet and Profit/Loss account for last 03 years to be attached.
 - c) And, should have a presence in the market from the past 4-5 years with experience in offering IT Hardware supply. Copy of Supply/Work Order for similar items in different years in reputed organization in India out of which 1 should be with PSU/govt. organisations as proof for Experience of 4-5 Years should be attached. **(Format attached as Annexure VI)**
6. Bidder should be a registered Company. (Copy of registration to be provided)
7. Tender should indicate the 'total rate for each item' which should be inclusive of all applicable Local Taxes, Octroi, Excise Duty, levies, transportation costs, insurance costs as well as all charges including installation charges on F.O.R, NID Haryana(Kurukshetra) Basis.

8. **Earnest Money Deposit:**
 - a. Each tenderer shall have to deposit a sum of Rs 50,000/ - (Rupees Fifty thousand only) in Banker's cheque / Draft from any Nationalized Bank, drawn in favour of 'National Institute of Design Kurukshetra', payable at Kurukshetra, as Earnest Money Deposit.
 - b. The amount of Earnest Money will be refunded to the unsuccessful tenderer(s) without interest, through A/C payee cheque / Bank Transfer, after finalization of the tender and against surrender of the original Money Receipt (MR) towards EMD.
 - c. In case of successful tenderer, the EMD amount will be kept as Performance Security and refunded without interest after completion of 01 Year from the date of successful delivery & installation.
 - d. Non submission of EMD along with the tender will lead to rejection of the concerned tender.
 - e. Third party draft will not be accepted.
9. **Minimum 03 Years Onsite comprehensive warranty.**

Bidder should provide Manufacturer's/Suppliers warranty Certificate.
10. Delivery and Installation must be completed in full **within 4-6 Weeks** of the placement of the formal order.
11. The products will be used for educational purposes. Any applicable academic institution discounts should be offered and stated clearly.
12. Installation of all supplied hardware shall be done by the bidder.
13. Director, NID Haryana reserves the right to accept or reject any offer and modify the total requirement at any stage without assigning any reason.
14. Any dispute arising out of the order of the purchase shall be subject to the exclusive jurisdiction of Court in Kurukshetra city only.
15. **Sealed envelope containing quotations should be superscribed with the words: "TENDER FOR THE SUPPLY OF DESKTOP COMPUTER SYSTEMS."**
16. Tendered rate should remain valid for at least 03 months from the last date fixed for submission of the tender. Institute reserves the right to reject part and incomplete Tender.
17. **Evaluation Criteria:** The quotation will be evaluated on the basis of total cost of the items of the quotation form (inclusive of all taxes and charges).

TERMS OF PAYMENT:

1. Full payment on completion of supply, Installation, & testing subject to furnishing certificate to this effect by Deputy Registrar, National Institute of Design Haryana **within (01) one month** from the date of submission of bill complete in all respect.
2. If the supplier fails to deliver any or all of the goods or complete the installation within the period specified in the purchase order, NID Haryana shall without prejudice to its other remedies, deduct as liquidated damage **0.5 percentage** of the price of the delayed goods for every week or part thereof while making the payment.

Certified that we are quoting the above rates after having gone through the specifications mentioned in Annexure – I of each item individually in addition to 'Terms & Conditions' & 'Terms of Payment' mentioned above, which are agreed by us.

Dated:

Signature of the authorized signatory with seal

Annexure - I

Detailed Specifications1. Desktop Computer Systems **with** (21-22 Inch) Full HD IPS Display/Monitor = **23 Nos**2. Desktop Computer Systems **without** Display/Monitor = **10 Nos**

SNo.	Parameter	Specifications
1.	Monitor	At least 21-22 inch Full HD(1920x1080) LED IPS Monitor, 16:9 Screen Ratio, Ports: VGA, DP or better
2.	Processor	Intel Core i7 9th generation (8 Cores/12MB/8T/3.0GHz to 4.7GHz/65W) OR better
3.	Mother Board	Intel Q370 or better
4.	Hard Disk Drive	3.5 inch 2TB 7200rpm SATA Hard Disk Drive
5.	Memory	1X8gb 2666 MHz DDR4, Expandability Upto 64 GB or better
6.	Memory Slots	Minimum 4 Slots
7.	Optical Drive	DVD R/W
8.	Keyboard	Same OEM make USB Keyboard Business Series
9.	Mouse	Same OEM make Optical USB Mouse Business Series
10.	Networking	Integrated 10/100/1000 NIC
11.	Wireless	Inbuilt Wifi Card (802.11ac High speed Wi-Fi with all standard protocols support)
12.	Graphics	Integrated Intel Hd Graphics
13.	Operating System	Factory Preloaded windows 10 pro 64 bits
14.	Input Power Supply	Min. 180W or higher
15.	Power Efficiency	Minimum 85% Energy Star Rated OR better
16.	Cabinet	Small Form Factor, Tool Less Chassis with Cabinet volume not more than 7.8 Litres
17.	TPM	Hardware TPM version 2.0 or higher
18.	Audio	Integrated audio with inbuilt speakers
19.	Audio Port	1 combo jack (MIC/Headphone/Speakers) or 1 Headphone and 1 Headset connector
20.	USB Ports	USB 3.0 ports or Higher-At least 4 or more, USB 2.0 ports – At least 4 OR more
21.	Display Port	2
22.	HDMI	1
23.	Convertor	External HDMI to VGA Convertor
24.	Pcie Slots	Min 2 Pcie slots
25.	Other Certifications	ROHS, Energy Star, TCO Certificates OR similar
26.	Warranty	3 Years onsite Warranty by OEM

Forwarding Letter

(To be submitted on company's letter head)

To

The Deputy Registrar,
National Institute of Design Haryana
Transit campus at Govt. Polytechnic Building
Village Umri, Kurukshetra - 136131

Dear Sir,

Sub: Tender for Supply, Installation & Commissioning of Desktop Computer Systems

This is in reference to your above mentioned tender for the procurement of Desktop Computer Systems. Having examined the tender document, the receipt of which is hereby duly acknowledged, we the undersigned, hereby submit our proposal along with necessary supporting documents.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that NID Haryana reserves the right to consider/ reject any or all applications without assigning any reason thereof.

Date:/...../2020

Authorised Signatory.

Name:

Designation:

Annexure: III

Technical Compliance Sheet

SNo.	Parameter	Specifications	Compliance (Yes/No)
1.	Monitor	At least 21-22 inch Full HD(1920x1080) LED IPS Monitor, 16:9 Screen Ratio, Ports: VGA, DP or better	
2.	Processor	Intel Core i7 9th generation (8 Cores/12MB/8T/3.0GHz to 4.7GHz/65W) OR better	
3.	Mother Board	Intel Q370 or better	
4.	Hard Disk Drive	3.5 inch 2TB 7200rpm SATA Hard Disk Drive	
5.	Memory	1X8gb 2666 MHz DDR4, Expandability Upto 64 GB or better	
6.	Memory Slots	Minimum 4 Slots	
7.	Optical Drive	DVD R/W	
8.	Keyboard	Same OEM make USB Keyboard Business Series	
9.	Mouse	Same OEM make Optical USB Mouse Business Series	
10.	Networking	Integrated 10/100/1000 NIC	
11.	Wireless	Inbuilt Wifi Card (802.11ac High speed Wi-Fi with all standard protocols support)	
12.	Graphics	Integrated Intel Hd Graphics	
13.	Operating System	Factory Preloaded windows 10 pro 64 bits	
14.	Input Power Supply	Min. 180W or higher	
15.	Power Efficiency	Minimum 85% Energy Star Rated OR better	
16.	Cabinet	Small Form Factor, Tool Less Chassis with Cabinet volume not more than 7.8 Litres	
17.	TPM	Hardware TPM version 2.0 or higher	
18.	Audio	Integrated audio with inbuilt speakers	
19.	Audio Port	1 combo jack (MIC/Headphone/Speakers) or 1 Headphone and 1 Headset connector	
20.	USB Ports	USB 3.0 ports or Higher-At least 4 or more, USB 2.0 ports – At least 4 OR more	
21.	Display Port	2	
22.	HDMI	1	
23.	Convertor	External HDMI to VGA Convertor	
24.	Pcie Slots	Min 2 Pcie slots	
25.	Other Certifications	ROHS, Energy Star, TCO Certificates OR similar	
26.	Warranty	3 Years onsite Warranty by OEM	

Annexure IV**Manufacturers Authorisation Form**

To,

The Deputy Registrar,
National Institute of Design Haryana
Transit campus at Govt. Polytechnic Building
Village Umri, Kurukshetra - 136131

Sub: Sub: Tender for Supply, Installation & Commissioning of Desktop Computer Systems

Dear Sir,

We, _____, who are established and reputable manufacturers of _____, having factory/office at _____, hereby authorize M/s _____ **[Name and address of vendor/agents/distributors]** to submit a bid, negotiate and conclude the order with you for the above goods manufactured by us. against the above Tender No _____ dated _____.

We hereby extend our full guarantee and warranty as per the clauses of contract based on the terms and conditions of the Tender for the goods and services offered for supply by the above firm against the Tender.

Yours faithfully

Name of the manufacturer

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its bid.

Annexure: V

FORMAT FOR NON BLACKLISTING OF SUPPLIER

I/ We _____Manufacturer/partner/Authorized Distributor/Agent
(strike out which is not applicable) of (Supplier) _____ do hereby
declare and solemnly affirm that the individual/firm/company is not black-listed
by the Union/State Government/Autonomous body.

Deponent
Address _____

I/ We hereby solemnly declare and affirm that the above declaration is true
and correct to the best of my knowledge and belief. No part of it is false and
nothing has been concealed.

Deponent
Dated: _____

(Note: To be furnished on non-judicial stamp paper duly attested by the Oath Commissioner.)

