



राष्ट्रीय डिजाइन संस्थान हरियाणा National Institute of Design Haryana

राष्ट्रीय महत्व का संस्थान  
भारत सरकार के वाणिज्य एवं उद्योग मंत्रालय के  
डी पी आई आई टी अधीन एक सांविधिक संस्था  
Institute of National Importance  
Statutory Institute under the DPIIT  
Ministry of Commerce and Industry, Government of India

Ref. No NIDH/ADM/09/15F/20-21/3387

Date 16<sup>th</sup> August 2021

To,

The OEM/ Authorized Dealer

.....  
.....  
.....

Dear Sir,

National Institute of Design Haryana intends to purchase the following items for the Institute as per specification and quantity mentioned in accordance with the commodities and terms & conditions below. You are requested to send/handover your sealed quotation latest within 21 days of issue of this letter (i.e 05.09-2021 by 5:00 pm) for supply of following items as per mentioned specification.

Sr. No.	Items description in connection to in – <u>Sennheiser</u>	Unit	Qty.	Rate in Rs.	Amount with GST and other charges in Rs.
1.	Sennheiser EW 122P G4-A1 Camera Mount Wireless Cardioid Lavalier Microphone System		10		

**GENERAL TERMS AND CONDITIONS**

1. Rate: The rate should be quoted on F.O.R NID Haryana, Inclusive freight, GST & other charges, if any.
2. In case of and discrepancy between the rates in figures and that in words, the rate in would will be accepted as correct.
3. Quality & Specification of Store: The goods offered should conform to the required specification and technical details as specified in Tender. Please attaché the manufacture's broacher of product, if available.
4. The quantities included in the tender can be increased or decreased at the discretion of the Competent Authority, National Institute of Design Haryana.

5. The quotation envelopes should be super scribed as "Enquiry No: NIDH/ADM/09/15F/20-21/3387 (Please mention the enquiry No.)"
6. The quotation envelopes should be addressed to "A.O (Purchase section) National Institute of Design Haryana, Govt. Polytechnic, Umri, Kurukshetra-136131"
7. Period of Validity: Offer shall remain valid for acceptance at least for a period of 90 days from the date of receipt of quotation.
8. EXECUTION OF ORDER: Supply should complete within 21 days by the successful bidder from the date of receipt of purchase order.
9. Payment will be made within 21 days after completion of installation commissioning & training to staff.
10. The Institute reserves absolute right to accept or reject any or all the Tender on whole or in part without assigning any reason thereof.
11. The quoted items should strictly be compatible to the in-house facilities available with the Institute.
12. Performance Security at the rate of 3 percent of the total value of the Goods/Services will be required to be compulsorily submitted in the form of Cheque/DD/Bank Guarantee failing which the institute will not be able to issue purchase/work order to the firm concerned.
13. PAN Card details and GST returns of last one year shall be submitted by the bidding firm.
14. Income tax Returns of the last one year shall be submitted by the firm.
15. The Tax invoice received by the institute should bear the institute GST number along with the GST number of the firm.
16. Incomplete bids in any respect will not be accepted whatsoever.
17. No interest on performance security will be liable to be paid by the institute to the firm.
18. Any issue if raised by the institute in connection to the services taken shall be resolved within 3 working days of the institute failing to which the firm will be liable to pay a sum of Rs. 300/- from Performance Security per week submitted thereof.
19. Price escalation of product/services would not be considered for any reason whatsoever by the institute.
20. AMC charges after completion work period should any if requested by the buyer should be quoted.
21. After sale service should any if requested by the buyer should be quoted.
22. Liquidated Damage: If the supplier fails to deliver any or all of the goods/equipment or perform the services within the time period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damage, a sum equivalent to 0.5% (half percent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery of performance, up to a maximum deduction of 10% (ten percent) of the delayed goods' or services' contract price, Once the maximum is reached, the Purchaser may consider termination of the contract, if the same have not been terminated already. Further, during the above-mentioned delayed period National Institute of Design Haryana, Kurukshetra-136131.

23. Dispute Resolution & Arbitration: Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Director, NID Haryana, at Kurukshetra. The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceedings shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. Arbitration proceedings will be held at Kurukshetra only.

Thanking You,

Administrative officer

एन आई डी हरियाणा, सरकारी पॉलिटेक्निक भवन उमरी, कुरुक्षेत्र, हरियाणा - 136131 भारत

NID Haryana, Government Polytechnic Building at Umri, Kurukshetra, Haryana - 136131 India

फोन Phone: 01744-278101, 278103 ई-मेल e-mail: [info@nidh.ac.in](mailto:info@nidh.ac.in) युआरएल url: [www.nidh.ac.in](http://www.nidh.ac.in)

