



Advt. No. NID-H/GA//18/01/21/22-23/5589A

Date: 18.06.2023

NOTICE

Information and procedures for the candidates applying in response to the advertisement for appointment of part time consultant for providing professional consultancy services at NID Haryana.

About the Institute:

The National Institute of Design Haryana is an Institution of National Importance set up by the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, for design education, training, research and consultancy services. The Institute is located at Umri, Kurukshetra in Haryana and is offering four- year full time B. Des (Bachelor of Design) program in three major disciplines, namely, Industrial Design, Communication Design and Textiles & Apparel Design since academic year 2016-17.

Applications are invited from eligible and competent professionals willing to provide professional consultancy services in the Institute as per details given below:

The last date for receipt of applications in prescribed format is 03rd July 2023.

(1) Medical Officer (Female)

Name of Post	No. of Posts	Eligibility Criteria	Consolidated Salary	Upper Age Limit
Medical Officer (Part Time - On Contract)	01 (Female)	Educational and other qualifications required: - MBBS Degree or higher qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Registrar or Indian Medical Registrar.	₹30,000/- per month	Preferably below 65 years

Task and Responsibilities	<ul style="list-style-type: none"> To provide medical services to the students, staff and family members as per guidelines of the Institute daily one-hour basis preferably in the Forenoon at the Institute on all 06 six days in a week (Monday to Saturday) except National Holidays. Keep record of consultations and medicines. To help the Institute empanel with the super speciality hospitals. To verify and certify reimbursement claims of eligible staff. Any other tasks related to the core function and entrusted by the Director NIDH.
Tenure	Initially for 11 months extendable for further periods depends upon satisfactory performance.

(2) Professional Counsellor (Male/Female)

Name of Post	No. of Posts	Eligibility Criteria	Consolidated Salary	Upper Age Limit
Professional Counsellor (Part Time -On Contract)	01	<p>(A). Educational and other qualifications required:</p> <ol style="list-style-type: none"> 1. Master's Degree in Psychology / Clinical Psychology / Behavioural Psychology from a recognized University / Institute. 2. 03 years of relevant experience as a Psychologist / Psychiatrist / Counsellor in an academic Institution / Health Sector. <p>Desirable: M. Phil. / Ph. D. in Psychology from a recognized University / Institute.</p> <p>(B) Other Requirements: The candidate must have appropriate skills in therapeutic process and psychotherapy. Must be willing to travel to the Institute campus at Kurukshetra for conducting Workshops / Group Sessions for the Institute.</p>	₹50,000/- per month	Preferably below 55 years

Task and Responsibilities	<ol style="list-style-type: none"> 1. To provide individual counselling (Online/Offline) to the students for the below mentioned concerns: Depression, Anxiety, Panic attacks, Behaviour issues, Childhood traumas, Relationship difficulties, Anger and Aggression, Fears & Phobias, Stress Issues, Academic Performance, Soft skill training, Sexuality – identity, anxiety, distress, body image 2. To conduct Group counselling session after consultation with the Institute. 3. To conduct at least one group activity in a Semester. 4. To be responsible and take proactive steps for ensuring emotional wellness of the students. 5. Working hours: 02 Hours per day (15 days in a month). The working hours may change depending upon exigency and requirements of the Institute.
Tenure	Initially for 11 months extendable for further periods depends upon satisfactory performance.

IMPORTANT DATES:

Applications submission along with all relevant documents in a PDF format through e-mail to recruitment@nidh.ac.in.	On or before 03rd July 2023
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Other details:

1. The above posts are on contract for a period of 11 months on a consolidated salary per month basis as indicated. The contract may be terminated by either side by giving one month's notice.
2. Application Process: - The aspiring applicants satisfying the eligibility criteria in all respects can submit their applications by sending scanned copy of prescribed application form (Annexure-1) along with documents mentioned in form through e-mail to recruitment@nidh.ac.in
3. For any query regarding online submission process, kindly e-mail to recruitment@nidh.ac.in
4. Candidates serving in Govt. organizations (Central/State) as regular/temporary/contract should furnish a No Objection Certificate from the employer.
5. Applicants who have regular practicing experience in reputed institutions will be given preference.
6. The prescribed essential qualifications/experience indicated in the advertisement are bare minimum and mere possession of the same will not entitle the candidates to be shortlisted for interview. The candidates with higher qualification and relevant experience of longer duration in required field shall be given preference.

7. **Candidates who have applied against the earlier advertisement no. NID-H/GA/18/01/14/22-23/4903 dated 10th Nov. 2022, may need not apply again as their applications will be considered along with the applications received against this advertisement. However, if they wish to update their experience and/or any other information, they may email an updated application form.**
8. Shortlisted candidates to be called for Interview will be informed through e-mail.
9. The Institute may relax the eligibility criteria in case of deserving candidates.
10. The Institute reserves the right to shortlist limited candidates among the eligible candidates as per advertised criteria, increase or decrease the number of posts, not to make recruitment to any post(s), to shortlist candidates for **test/ interviews** and to accept or reject any application at any stage without assigning any reason.
11. The Institute reserves the right to postpone/reschedule/cancel the whole procedure of recruitment without assigning any reason, whatsoever.
12. No TA / DA will be paid for attending the interview.
13. Date of interview will be notified to the applicants later on through the website and personal email.

I/c Chief Administrative Officer